



Global Private Client

510 Highway A1A North
Ponte Vedra Beach, Florida 32082
800 937 0267 Toll Free
904 273 3877
FAX 866 545 4539

Instructions for stock donations to Access Church

1. For gifts in **book entry** form, provide a written request to the custodian of stock for transfer to:

Merrill Lynch Account Number: 283-04020
Account Name: East Coast Ministries, Inc
Access Church
10151 Deerwood Park Blvd
Building 200, Suite 250
Jacksonville, FL 32256
DTC Number: 5198

2. For gifts in **certificate form**, forward the following documents:

If from a **person**,

- Disclaimer letter, signed and completed by the donor **
- Stock certificate(s), signed by donor on reverse side

If from a **corporation** or **organization**,

- Disclaimer letter, signed and completed by an officer. **
- Corporate Authorization form signed by a person other than the person who signed the certificate**
- Stock certificate(s), signed by officer on reverse side

Documents can be forwarded to:
Merrill Lynch
Attn: Cathy Nolan
510 Highway A1A North
Ponte Vedra Beach, Florida 32082

** Contact Ben Habeck – 904.647.1220 x. 101 for information.